

Scheduling a School Group Visit to the Chazen

Today's date _____

Here is some basic information for your planning:

Docent-led museum tours are offered:

Monday, Thursday, Friday 9:00 a.m. 10:15 a.m. 11:30 a.m. 1:00 p.m.

Wednesday 11:30 a.m. 1:00 p.m.

Saturday & Sunday availability by appointment

Closed New Year's Day, Memorial Day, Labor Day, Thanksgiving, Christmas Eve Day and Christmas Day.

Tours are free of charge.

Most tours of the Chazen Museum of Art last 1 hour. Students will see 5-7 works of art during this time.

Guided tours have a minimum of 5 participants and maximum of 65 participants.

Pre-K – 3rd grade groups require one chaperone for every eight students.

4th-12th grade groups require one chaperone for every ten students.

Appointments for tours must be made at least four weeks in advance.

Please answer the following questions in order for us to schedule you in an appropriate time

Desired day of week and date of your tour? (4 weeks or more from now): _____

Desired starting time (9, 10:15, 11:30 or 1): _____

Alternate date/time? _____

Group name: _____

Would you like a docent-guided tour or would you like a self-guided visit? _____

Group leader's name and address (The person who will receive the paper confirmation by USPS):

Name _____

Address _____

City _____

State _____

Zip _____

Daytime phone: _____

School District: _____

Day-of-visit/cell phone (optional): _____

What is a good time to reach you by phone? _____

Email: _____

Number of students K-12: _____ Grade Level: _____ Number of adult chaperones: _____

Tour Content: Please Check one option.

_____ *Chazen Highlights*: This tour includes collection highlights representing different styles, artistic movements and media. Docents concentrate on the permanent collection and spend 10-20 minutes in temporary exhibitions. Please view the Chazen website to find information on temporary exhibitions.

_____ *The Art of Sustainability* (New tour available October 2019): This tour is recommended for Grades 3-8. The tour focuses on issues of environmental sustainability as seen through artwork in the collection and *Plastic Entanglements* exhibition. Students will look closely at works of art and engage in conversations and gallery activities around human impact on the environment and environmental stories. This tour will also include pre and post-visit materials created in association with the UW-Madison Sea Grant. Please read further for information on bus subsidies for the *Art of Sustainability* tour.

_____ Special topic: You can call us to discuss other tour content, four weeks in advance of your desired tour date. Please call us at 608-890-4456 on weekdays. More information about our collection and temporary exhibitions is available on the Chazen's website www.chazen.wisc.edu

If the tour is requested in a language other than English, specify the language (French, German, Spanish)

French

German

Spanish

Does anyone in your group have a disability or have special needs?

Other things we should know?

e.g. These are first-time visitors to an art museum, etc. This information will help us communicate your needs and serve you better.

Bus Subsidy for Art of Sustainability Tour: UW-Madison, through grant funding through the National Marine Sanctuary Foundation, has limited funds available for subsidies to help Wisconsin public schools and community organizations pay for transportation to the museum for our new *Art of Sustainability* tour. Reimbursement is prioritized for schools with limited resources and is available on a limited first come first served basis. If you are interested in receiving a bus subsidy, please check the box below.

I am interested in a bus subsidy for the *Art of Sustainability* tour.

What Happens Next?

You will receive a phone call, if there are any questions about your needs or schedule. Confirmation will follow by email.

Thank you for your interest in visiting the Chazen Museum of Art. We look forward to confirming your visit.

When completed, attach and **email** to Adrienne Rich, Assistant Curator of Education at arich@chazen.wisc.edu or print and mail to:

Tour Request

Adrienne Rich
Assistant Curator of Education
Chazen Museum of Art
800 University Ave. Madison, WI
53706-1479



Chazen Museum of Art